

Stanstead Parish Council

**Notice of meeting to be held at Stanstead Village Community Centre
on Monday 24th March 2025 at 7.30pm**

AGENDA

*All members of the council are hereby summonsed to attend the meeting
for the purpose of considering and resolving upon the business to be transacted
as set out hereunder*

01.03	Election of Chair
02.03	Chairman's Welcome and apologies for absence
03.03	To receive Councillor's declaration of interest, pecuniary or non-pecuniary in items on the agenda
04.03	To consider applications for dispensation
05.03	To adopt minutes of the council meeting held on 27 th January 2025
06.03	To receive reports from: District Cllr M Holt /S Plumb & County Cllr R Kemp
07.03	Public Forum members of the public are invited to question Councillors and /or speak on any Parish matters
08.03	Planning Applications a) Planning Application DC/25/00876 Erection of single storey workshop outbuilding. Location: The bungalow, Lower St, Stanstead CO10 9AH b) Planning Application DC/25/01144 To determine if Prior Approval is required for a proposed Change of Use of Agricultural Buildings to Dwellinghouses (C3) and for building operations reasonably necessary for conversion. Town and Country Planning (General Permitted Development)(England) Order 2015 as amended Schedule 2, Part 3, Class Q - Conversion of existing redundant farm building into 1no. dwelling. Location: Barn West Of Dales Farm, Shimpling Road, Stanstead, Suffolk c) To discuss 'Statement of Community Involvement Consultation' /survey
09.03	Noticeboard update
10.03	Cleaning of bus shelters update
11.03	Bench maintenance update
12.03	Playground a) To discuss replacement of wooden gate b) To discuss quarterly inspection reports Dec 2024 & March 2025 c) Cleaning of combination goal update d) Signs update
13.03	a) To adopt sexual & general harassment policy & procedure b) To discuss positive duty to prevent sexual harassment /risk assessment
14.03	To discuss VE Day
15.03	To discuss and agree items on the Asset Register

16.03	To approve invoices /accounts for payment /monitor income & monitor budget position
17.03	Councillor vacancies update
18.03	To receive letter of engagement from SALC for internal audit service 2025
19.03	Neighbourhood Plan a) Information event at Community Centre 29 th March 2025 from 2-5pm b) Grant monitoring /update
20.03	Stanstead Village Community Centre update a) Working party meeting /advice from SALC b) Textile recycling bank c) Electric vehicle charging points
21.03	Thermal imaging project update
22.03	Banking changes update
23.03	Church clock update
24.03	To discuss tree condition survey /maintenance schedule /work completed
25.03	Village sign maintenance update
26.03	Trees on Suffolk County Council land (village green) update
27.03	Gov.uk domain and village website update
28.03	Parish Council Facebook page update
29.03	Matters to be brought to the attention of the Councillors /items for the next meeting's agenda
30.03	Date of next meetings: a) Annual Parish Assembly Meeting 19 th May 2025 at 7.00pm b) Annual Parish Council Meeting 19 th May 2025 at 7.30pm

Gail Claydon Clerk to Stanstead Parish Council 18.3.2025

All members of the press and public are invited to attend