

Stanstead Parish Council
Notice of meeting to be held at Stanstead Village Community Centre
on Monday 26th January 2026 at 7.30pm


18th January 2026
Julia Howard, Clerk to Stanstead Parish Council

AGENDA

*All members of the council are hereby summonsed to attend the meeting
for the purpose of considering and resolving upon the business to be transacted
as set out hereunder*

All members of the press and public are invited to attend Meeting Part 1

Meeting Part 1

- 26/001 Welcome and to approve apologies for absence
- 26/002 For members to declare any interests they may have on items on the agenda and agree any dispensations to stay
 - a. Disclosable Pecuniary Interests
 - b. Other Registrable Interests
 - c. Non-Registerable Interests
- 26/003 To adopt minutes of the council meeting held on 17th November 2025.
- 26/004 To receive reports from: District Cllr M Holt /S Plumb and County Cllr R Kemp
- 26/005 Public Forum members of the public are invited to question Councillors and /or speak on any Parish matters
- 26/006 Admin
 - a. Review actions from Internal Audit
 - b. Review of Internal Control Statement
 - c. Agree scheme of delegation to new clerk
- 26/007 Finances
 - a. To approve invoices /accounts for payment per schedule
 - b. To monitor and reconcile receipts & payments to bank statement
 - c. To Monitor budget position to 31st December 2025
 - d. Agree budget for 2026-27
 - e. Agree precept figure for 2026-27 and sign request form
- 26/008 Thermal imaging project update
- 26/009 Community Centre update including:
 - a. Lease agreement update
 - b. To discuss fire risk assessment and remedial works
- 26/010 Noticeboards – revamp update
- 26/011 To discuss planning applications made since the last meeting and any planning issues including:

Decisions:

DC/25/04988 – Woodnook, Lower Road. CO10 9AW erection of attached double front garage Extension - Refusal

- 26/012 Playground update including:
a. Quarterly /Annual inspections
b. Lighting update
c. To accept update to signage
- 26/013 Willow Trees – pollarding update
- 26/014 Neighbourhood plan
- 26/015 Matters to be brought to the attention of the Councillors /items for the next meeting's agenda
- 26/016 Date of next meeting – Monday 30th March 2026

Meeting Part 2

To resolve that under the Public Bodies (Admission to Meetings) Act 1960,
the public and press be excluded from the meeting part 2 due to
the confidential nature of the business to be discussed

- 26/017 To confirm contract details for new Parish Clerk & Responsible Financial Officer
26/018 Outgoing Clerk overtime