


Stanstead Parish Council
Notice of meeting to be held at Stanstead Village Community Centre
on Monday 30th March 2026 at 7.30pm


23rd March 2026
Julia Howard, Clerk to Stanstead Parish Council

AGENDA

All members of the council are hereby summonsed to attend the meeting for the purpose of considering and resolving upon the business to be transacted as set out hereunder

All members of the press and public are invited to attend the meeting

- 26/019 Welcome and to approve apologies for absence
- 26/020 For members to declare any interests they may have on items on the agenda and agree any dispensations to stay
- a. Disclosable Pecuniary Interests
 - b. Other Registrable Interests
 - c. Non-Registerable Interests
- 26/021 To adopt minutes of the council meeting held on 23rd January 2026.
- 26/022 To receive reports from: District Cllr M Holt /S Plumb and County Cllr R Kemp
- 26/023 Public Forum members of the public are invited to question Councillors and /or speak on any Parish matters
- 26/024 Admin
- a. Review of Internal Control Statement
 - b. Councillor Training – including playground course
 - c. To consider opening a social media page/account
 - d. To consider establishing additional working groups (Events, Planning, Finance)
 - e. Adoption of IT policy
- 26/025 Finances
- a. To approve invoices /accounts for payment per schedule
 - b. To monitor and reconcile receipts & payments to bank statement
 - c. To Monitor budget position to 28th February 2026
 - d. Approve Internal Auditor (SALC) and associated costs (engagement letter)
 - e. Asset register review
 - f. To consider opening a savings account for the PC earmarked funds
- 26/026 Community Centre update including:
- a. Lease agreement update
 - b. Update on fire assessment remedial works
- 26/027 Gate Renewal to field by SVCC
- 26/028 Planning - to discuss applications made since the last meeting and issues
- Applications** - none
- Decisions** – DC/25/05054 – The Bungalow, Lower Street, Stanstead. CO10 9AH
Householder Application - loft conversion including a south-facing dormer, single-storey rear extension, installation of solar panels to the roof, formation of parking provision, creation of a new front door opening on the south side, and external cladding of the dwelling for insulation purposes. - **GRANTED**

- 26/029 Neighbourhood Plan
- 26/030 Playground update including:
 - a. Quarterly /Annual inspections
- 26/031 Community Litter Pick
- 26/032 Thermal imaging project update / Keep the Heat initiative
- 26/033 Correspondence to report
- 26/034 Matters to be brought to the attention of the Councillors /items for the next meeting's agenda
- 26/035 Date of next meeting – Monday 18th May 2026 Annual Parish Meeting at 7pm followed by Annual Parish Council Meeting at 7.30pm.