


Stanstead Parish Council
Notice of meeting to be held at Stanstead Village Community Centre
on Monday 18th May 2026 at 7.30pm


12th May 2026
Julia Howard, Clerk to Stanstead Parish Council

AGENDA

All members of the council are hereby summonsed to attend the meeting for the purpose of considering and resolving upon the business to be transacted as set out hereunder

All members of the press and public are invited to attend the meeting

- 26/036 Election of the Chair
26/037 Election of the Vice Chair
- 26/038 Welcome and to approve apologies for absence
26/039 For members to declare any interests they may have on items on the agenda and agree any dispensations to stay
- a. Disclosable Pecuniary Interests
 - b. Other Registrable Interests
 - c. Non-Registerable Interests
- 26/040 To adopt minutes of the council meeting held on 30th March 2026.
- 26/041 To receive reports from: District and County Councillors
- 26/042 Public Forum members of the public are invited to question Councillors and /or speak on any Parish matters
- 26/043 Essential Housekeeping for Annual meeting
- Item 1.** Adoption of the standing orders (NALC '25 version), Financial Policy and Reserves Policy
 - Item 2.** Review and approve the scheme of delegation to the clerk (as circulated)
 - Item 3.** Review of Financial Risk Assessment (as circulated)
 - Item 4.** Review of Working group responsibilities and membership
 - Item 5.** Council meetings 26/27 -to agree date, time and location of ordinary meetings
- 26/044 **Financial Matters**
- Item 1.** To note receipts and approve upcoming payments for payment schedule
 - a. To monitor and reconcile receipts & payments to bank statement
 - b. To Monitor budget position to 28th February 2026
 - Item 2.** Review of earmarked fund accounts, as per Item 2.
 - Item 3.** To approve the Year End accounts and Earmarked reserves for 25/26 (circulated)
 - Item 4.** To approve the fixed Asset register as of 31/3/26 (circulated)
 - Item 5.** To receive the report from the Internal Auditor for 25/26 and agree any action
 - Item 6.** To complete and approve the Annual Governance Statement for 25/26
 - Item 7.** To approve the Accounting Statements for 25/26
 - Item 8.** To note the dates for the Publication of Notice of Public Rights
 - Item 9.** To approve processing of regular payments list
 - Item 10.** To confirm insurance cover for the coming year – due for renewal 27/7/26
 - Item 11.** To note no section 137 spending occurred 25-26 (LGA 1972)
 - Item 12.** To approve annual CIL return
 - Item 13.** To review/confirm the Internal Auditor for 26/27

- 26/045 Community Centre update including:
- a. Request for use of the field for the upcoming Beer Festival, August 7th-9th
 - b. Lease agreement update
 - c. Update on fire assessment remedial works
- 26/046 Planning - to discuss applications made since the last meeting and issues
- Applications** - None
- Decisions** –
- DC/25/04684** - Barn West Of Dales Farm, Shimpling Road, Stanstead, IP29 4EX
Full Planning Application - Change of use, conversion and extension of redundant agricultural building to form 1no self-build dwelling. Construction of an outbuilding - **Granted**
- DC/25/05544** - Barnfield, Upper Street, Stanstead, Sudbury Suffolk CO10 9AU
Discharge of Conditions Application for DC/25/02112 - Condition 2 (Fenestration – New Extension), 3 (Fenestration-Main Barn Conversion), 4 (Fenestration Joinery Finish – New Extension) and 5 (Fenestration Joinery Finish - Main Barn Conversion) - **Granted**
- 26/047 Neighbourhood Plan
- 26/048 Playground update including:
- a. Quarterly /Annual inspections
 - b. Babergh & Mid Suffolk commissioned survey of facilities
- 26/049 Admin
- a. Training update
 - b. Social media page/account update
 - c. Complaint lodged with Lloyds bank
- 26/050 To consider applying for Tesco funding or other fundraising options.
- 26/051 Correspondence to report
- 26/052 Matters to be brought to the attention of the Councillors /items for the next meeting's agenda
- 26/053 Date of next meeting – Monday 27th July at 7.30pm.